

REDLAND BRIDGE CLUB INC
Management Committee Meeting Minutes
Tuesday 14th of November 2023

Welcome: At 1.45pm Ros Putland declared a quorum to be present and the meeting was duly constituted. Ros thanked all for their attendance.

Present: Ros Putland, Anne Ormerod, Cathy Mathieson, Sandra Berns, Di Elliott, Max Latimer, James Williamson.

Apologies: Nigel Cleminson, Robina Cooper and Molly O'Donohue

1. MINUTES OF PREVIOUS MEETING HELD 10th October

The minutes were tabled and accepted as a correct record of proceedings. Moved: Ros Putland, seconded Cathy Mathieson. Carried

Business Arising from Minutes of Previous Meeting:

- a) J.J. Richards has removed the large bin. CATHY
- b) Redlands City Council was contacted to upgrade the disabled Parking signs. A request will also made to fix the potholes. After a follow up call, photos were requested and sent. CATHY
- c) Upgrading the Grievance Policy. To be discussed in general business. NOTE
- d) Philip Thompson has been suspended for a period of 1 month commencing 25th of October until the 25th of November for being in breach of clause 22.1.5 of the club constitution.
- e) BOQ is still accepting cheques. They also said cheques were better than filling in a deposit slip because a deposit slip needs both signatories to be in attendance. A cheque is just like cash. They will give cash to whoever is holding the cheque.
- f) Subscription process seems to be working well. ANNE

2. CORRESPONDENCE: Cathy

The correspondence list from 9th of October to the 14th of November was tabled. Moved Cathy Mathieson, seconded Max Latimer that the list be accepted. Carried

Business arising from correspondence:

- a) The 2024 QBA calendar of events has been finalized for 2024. NOTE

3. TREASURER'S REPORT: Anne

The Treasurer's report was tabled. Moved Anne, seconded Sandra Berns, that the report be accepted. Carried

4. DIRECTORS REPORT: Ros

- a) The 2024 club calendar of events has been finalized. A request was made by Julie Jeffries that our club host the 2024 Zone team's event on the 17th of November. This was agreed to. The date will be added to the this calendar. Julie will be notified of this agreement.

5. DEALERS & MASTERPOINT SECRETARY'S REPORT: Carradine

Carradine has informed me who the winner of the Neville Langford Award is for 2023. The club trophies can now be engraved.

6. EDUCATION REPORT: Nigel

- a) We have two tables for supervised play. I've had offers of help from a few club members to spread the load on looking after the learners.

7. WORKPLACE HEALTH AND SAFETY Tom

- a) A safety drill was undertaken on the 26th of October 2024.

8. MAINTAINENCE Max

- a. Repairs and maintenance-electrical test and tag done by Andrew Armstrong on Thursday 9 November.
- b. Two new floats have been ordered for the sewer pump.
- a) Timer for night lights adjusted for 6pm start and 11pm finish.
- b) Sensor taps are working well since the system was changed to using batteries.

9. NEW MEMBERS: Robina

The list of new members was tabled. Moved Cathy Mathieson, seconded Max Latimer, that the report be accepted. Carried

- Theresa Fabian
- Liz Lovering

10. GENERAL BUSINESS

- a) More information is required to assist the committee in reviewing the Grievance Procedure for our club. Kim Ellaway will be contacted to enquire if QBA have a Grievance Policy that we could use as a template. We also need to clarify the definition of a mediator. If a mediator is required, would it be a club member or an external mediator? Carradine Lucas will be approached to help draft the new policy with the help of Sandra Berns. A clear well drafted, step by step policy needs to be added to our constitution. NOTE
- b) CATHY
- c) There is a requirement that members are instructed in the use of the fire extinguisher and safety blanket. Tom will be contacted to arrange a schedule for these short demonstrations. TOM
- d) The Christmas party flyer has been printed and posted on the wall. The date for the party is the 9th of December. The cost will be \$30.00 for members and \$35.00 for non-members. The party will be preceded by bridge starting at 12.30pm. Afternoon tea will be provided by the club. A classical violinist will provide some of the music. There will also be Christmas and dance music. DI
- e) The results on the Bridgemates have been turned off. Members have not been given any explanation for this change. For a period on one week, the directors will announce the reasons for this change, namely excess chatter and coaching at the table, and will be asked for feedback. This feedback will determine if this change remains permanent. ROS
- f) Carradine has found that the Dealer 4 machine is compatible with our current software. Approval was given by the committee for the purchase of this machine.
- g) Our club will run the "Empty Christmas Tree" fundraiser again for the Community Centre. Calls for donations will be announced at each bridge session. The tree will be

put up today and boxes placed for donations. The Christmas decoration for the club will be put up on the 1st of December. Volunteers will be called on. CATHY

Next meeting: Tuesday December 12th 2023 at 1.30pm.

Close: There being no further business, the meeting was closed at 3.20pm

Confirmed: _____

Date: _____